



**Government of Khyber Pakhtunkhwa  
Health Department**

**BSD FOR Fabrication of 14 ambulances (4x2) with ambulatory items for various hospitals in Malakand Division including 04 ambulances for Saidu Group of Teaching Hospitals Swat under USAID funding through PaRRSA.**

**Pre-Bid Meeting: 1<sup>st</sup> February 2024 on 10:30 AM**

**Bid Opening: 13<sup>th</sup> February 2014, 11:30 AM**

**Directorate General Health Services Khyber Pakhtunkhwa**



## Government of Khyber Pakhtunkhwa Health Department

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**SECTION 1**  
**Invitation to Bid**



## Government of Khyber Pakhtunkhwa Health Department

### Invitation for Bids (IFB)

#### Fabrication of 14 ambulances (4x2) with ambulatory items for various hospitals in Malakand Division including 04 ambulances for Saidu Group of Teaching Hospitals Swat under USAID funding through PaRRSA.

1. The Project Director “Purchase of 14 Ambulances (4x2) for various hospitals in Malakand Division including 04 ambulances for Saidu Group of Teaching Hospitals Swat under USAID funding through PaRRSA” Health Department Government of Khyber Pakhtunkhwa invite seal bids from highly reputed registered manufacturers/Fabricators having valid NTN, Sales Tax numbers and will be on active tax payer list (ATL) of FBR for fabrication of Ambulance on High-Roof HIACE (4x2) and ambulatory items.
2. Bidding shall be conducted through single stage two envelopes procedure comprising a single package containing two envelopes as per KPPRA Rules 2014. Each envelope shall contain technical & financial bid separately clearly marked in bold and legible letters. The firms shall provide complete information of the bid along with its postal as well as valid email address and phone/contact number/s on each envelope.
3. Interested bidders must obtain complete set of bidding documents for fabrication & ambulatory items from office of Project Director Directorate General Health Services Old Fata Secretariat Warsak road Peshawar during office hours on working days till **13<sup>th</sup> February, 2024 at 11.00 am**. The Bidding Documents may also be downloaded from the following official websites: [www.healthkp.gov.pk](http://www.healthkp.gov.pk) & [www.kppra.gov.pk](http://www.kppra.gov.pk).
4. Interested bidders must submit sealed bids to the Project Director “Purchase of 10 Ambulances (4x2) for various hospitals in Malakand Division under USAID funding through PaRRSA” on or before **13<sup>th</sup> February, 2024 at 11.00 am** sharp; which will be opened on the same day at **11:30 am** in the presence of bidders or their representative who choose to attend the process. Bids submitted **after 11:00 am** shall not be entertained.
5. A pre-bid meeting with the interested bidders will be held on **1<sup>st</sup> February, 2024 at 10:30** in the Conference Room of this Directorate. All reservations will be submitted in writing in the pre-bid meeting by authorized person/representative of the firm.
6. Financial Bid must be accompanied with irrevocable Bid Security @ 2% of the total bid value in favor of the Project Director “Purchase of 14 Ambulances (4x2) for various hospitals in Malakand Division including 04 ambulances for Saidu Group of Teaching Hospitals Swat under USAID funding through PaRRSA”.
7. The approved Bidding Documents will be provided upon request with the proof of Valid PEC Registration with Income Tax, Sale Tax as required by Provincial and Federal Government or any Government Authority.
8. Affidavit regarding 3S facility and non-blacklisting of the firm in any part of Pakistan shall be submitted along with the bid.
9. The procuring entity may reject all bids or proposals at any time prior to the acceptance of a bid or proposal as per the Khyber Pakhtunkhwa Public Procurement of Goods, works and services rules 2014 Rules, sub rule-47(i).

#### **Project Director**

Purchase of 14 Ambulances (4x2)  
for various hospitals in Malakand  
Division under USAID funding  
through PaRRSA  
DG Health Office Old Fata  
Secretariat Warsak Road Peshawar.



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**SECTION II  
INSTRUCTIONS TO  
BIDDER**



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| 1. | <b>Scope of Bid</b>         | <p><b>The Project Director</b><br/> <i>Purchase 14 ambulances (4x2) with ambulatory items for various hospitals in Malakand Division including 04 ambulances for Saidu Group of Teaching Hospitals Swat under USAID funding through PaRRSA. DG Health Office Old Fata Secretariat Warsak Road Peshawar.</i></p> <p>Project Director Purchase of 14 ambulances (4x2) with ambulatory items for various hospitals in Malakand Division including 04 ambulances for Saidu Group of Teaching Hospitals Swat under USAID funding through PaRRSA. invites sealed bids for Fabrication of Ambulance with Ambulatory Item on High Roof HIACE VAN (4X2) provided by Project Director.<br/>         whose requirements have been specified in the <b>Schedule of Requirements at Section – III</b></p>   |
| 2  | <b>Source of funds</b>      | <p>USAID Funding through PaRRSA (PDMA)<br/>         Government of Khyber Pakhtunkhwa.</p>  |
| 3  | <b>Eligible Bidders</b>     | <p>3.1 This Invitation for Bid is open to all eligible bidders/ original manufacturers/Fabricator who's made the Fabrication of Ambulances on the <b>HIGH ROOF HIACE</b>.</p> <p>3.2 Bidders under a declaration of ineligibility for corrupt and fraudulent practices issued by any Government (Federal, Provincial or Local) or a public sector organization are <b>NOT ELIGIBLE</b>.</p>  |
| 4. | <b>Corruption and Fraud</b> | <p>4.1 The Government of Khyber Pakhtunkhwa defines Corrupt and Fraudulent Practices as –corrupt and fraudulent practices includes the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official or the Supplier/Fabricator or contractor in the procurement process or in contract execution to the detriment of the procuring agencies; or misrepresentation of facts in order to influence a procurement processor the execution of a contract, collusive practices among bidders (prior to or after bid submission) designed to establish bid prices at artificial, non-competitive levels and to deprive the procuring agencies of the benefits of free and open competition and any request for, or solicitation of anything of value by any public official in the course of the exercise of his duty.</p> |



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|    |                                    | 4.2 Indulgence in corrupt and fraudulent practices is liable to result in rejection of bids, cancellation of contracts, debarring and blacklisting of the bidder, for a stated or indefinite period of time.  |
| 5. | <b>Eligible Goods and Services</b> | <p>5.1 All goods and services to be supplied/performed under the contract shall conform to the policies of the Government of Khyber Pakhtunkhwa in vogue. All expenditures made under the contract shall be limited to such goods and services.</p> <p>5.2 For purpose of this clause, (a) the term -Goods includes and goods that are the subject of this Invitation for Bids and (b) the term -Services includes services for design, customization, testing, and related ancillary services such as transportation, insurance, support and after sale services etc.</p>  |
| 6. | <b>Cost of Bidding</b>             | <p>6.1 The Bidder shall bear all the costs associated with the preparation and submission of bids, and the Procuring Agency shall in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.</p> <p>6.2 The Bidders are expected to examine carefully the contents of all the above documents. Failure to comply with the requirements of bid submission will be at the bidders own risk. Pursuant to <b>ITB Clauses; 16, 18, 19 &amp; 21</b>, Bids which are not substantially responsive to the requirements of the Bidding Documents will be rejected</p> |
| 7. | <b>Bidding for Complete work</b>   | 7.1 The bids must be for the complete goods/services. Partial bids will be rejected.  |





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| 8.                           | <b>Pre-Bid Meeting</b>              | <p>8.1 A Pre-bid Meeting shall be held on specific date time and venue mentioned in NIT/IFB.</p> <p>8.2 All the interested eligible bidders may attend the Pre-bid meeting; however, maximum two representatives from each firm shall be allowed to attend.</p> <p>8.3 Minutes of the pre-bid meeting, including the text of the questions raised, without identifying the source, and the responses given, together with any response prepared after the meeting, will be transmitted promptly to all Bidders who have acquired the Bidding Document from the sources indicated in the Invitation for Bids. Any modification of the Bidding Document that may become necessary as a result of the pre-bid meeting shall be made by Project Director, Health Department exclusively through the issue of an addendum and not through the minutes of the pre-bid meeting.</p> <p>8.4 Non-attendance at the pre-bid meeting will not be a cause for disqualification of a bidder.</p> |
| 9                            | <b>Site Visit</b>                   | 9.1 N/A   |
| <b>The Bidding Procedure</b> |                                     |   |
| 10                           | <b>The Governing Rules</b>          | 10.1 The Bidding procedure shall be governed by the Government of Khyber Pakhtunkhwa Public Procurement of Goods, Works and Services Rules-2014 of Sub-rule 6-(2B), issued and amended time to time, by the Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA), Act 2012.   |
| 11                           | <b>Applicable Bidding Procedure</b> | <p>11.1 The Bidding procedure shall be governed by the Government of Khyber Pakhtunkhwa Public Procurement of Goods, Works and Services Rules-2014 of Sub-rule 6-(2b) -Single stage – Two Envelope procedure. Bidders are advised also to refer and confirm the Bidding procedure applicable in the present bidding process.</p> <p><b>Single Stage: Two Envelope Procedure</b></p> <p>i) The bid shall comprise a single package containing two separate sealed envelopes. Each envelope shall contain separately the <b>Financial Bid</b> and the <b>Technical Bid</b>.</p> <p>ii) The envelopes shall be marked as —<b>FINANCIAL BID</b> and</p>   |



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|  |  | <p>—<b>TECHNICAL BID</b> in bold and legible letters to avoid confusion.</p> <p>iii) Initially, only the envelope marked as —<b>TECHNICAL BID</b> shall be opened in the Directorate General Health Services KP, Health Department on the date and time prefixed in the Invitation for Bids (IFB) Notice for receipt/submission of bids in the presence of the bidders or their authorized representatives, who may choose to be present.</p> <p>iv) The envelope marked as —<b>FINANCIAL BID</b> shall be retained in the custody of Procuring Agency/Entity without being opened.</p> <p>v) The Procuring Agency/Entity shall first establish the Eligibility and then evaluate the Technical Bid/Proposal, without reference to the price and reject any proposal with does not conform to the specified requirements.</p> <p>vi) During the technical evaluation no amendments in the technical Bid/Proposal shall be permitted.</p> <p>vii) The —<b>FINANCIAL BIDS</b> of eligible and technically qualified Bidders shall be opened publicly at a time, date and venue to be announced and communicated to the Bidders in advance within the bid validity period.</p> <p>viii) The Financial Bid of ineligible and/or technically non-responsive bidders shall be returned un-opened to the respective Bidders subsequent to the announcement of –Bid Evaluation Report   (BER).</p> <p>ix) The Best Evaluated Highest-Ranking Bid Under KPPRA Act 2012 Section 2C (i) shall be accepted.</p> |
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**The Bidding Documents**

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| 12 | <b>Contents of the Bidding Documents</b> | <p>12.1 The services required, applicable bidding procedures, and Contract Terms are prescribed in this Bidding Documents. In addition to the Invitation for Bids, this Bidding Documents include:</p> <p>a) Invitation for bids</p> <p>b) Instructions to Bidders (ITB)</p> |
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|                            |   | <p>c) Evaluation Criteria<br/>d) Bid Forms<br/>e) Technical Forms<br/>f) Financial Forms<br/>g) General and Special Conditions of Contract.<br/>h) Contract form.<br/>i) Price Schedule.</p>   |
|                            |   | <p>12.2 The Bidder is expected to examine all instructions, forms, terms, and requirements in the Bidding Documents. Failure to furnish all information required by the Bidding Documents or to submit a bid not substantially responsive to the Bidding Documents in every respect shall be at the Bidder's risk and may result in the rejection of its bid.</p>  |
| 13                         | <b>Clarification(s) on Bidding Documents.</b> | <p>13.1 A prospective Bidder requiring any clarification(s) on the Bidding Documents may notify the Procuring entity in writing at the Procuring entity address; office of ADG Admin in Directorate General Health Services KP, Health Department Khyber Pakhtunkhwa.</p> <p>The Procuring entity shall respond in writing to any request for clarification(s) of the bidding documents, which it receives no later than ten (10) days prior to the deadline for the submission of bids prescribed in the Invitation for Bids. Written copies of the Procuring entity response including an explanation of the query but without identifying the source of inquiry) shall be sent to all prospective Bidders that have received the Bidding Documents.</p> |
| 14                         | <b>Amendment(s) to the Bidding Documents.</b> | <p>14.1 At any time prior to the deadline for submission of bids, the Procuring Agency/entity, for any reason, whether at its own initiative or in response to a clarification(s) requested by a prospective Bidder, may modify the Bidding Documents by amendment(s).</p> <p>14.2 All prospective Bidders that have received the Bidding Documents shall be notified of the amendment(s) in writing through Post, e-mail or fax, and shall be binding on them.</p> <p>14.3 In order to allow prospective Bidders reasonable time for taking the amendment(s) into account in preparing their bids, the Procuring Agency, at its discretion, may extend the deadline for the submission of bids.</p>   |
| <b>Preparation of Bids</b> |   |  |
| 15.                        | <b>Language of</b>                            | 15.1 All correspondences, communications, associated with  |



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|     | <b>Bids.</b>                          | preparation of Bids, clarifications, amendments, submissions shall be written in English. Supporting documents and printed literature furnished by the Bidder may be in another language provided they are accompanied by an accurate translation in English or Urdu, in which case, for purposes of interpretation of the Bid, the said translation shall take precedence.  |
| 16. | <b>Documents comprising the Bids.</b> | <p>16.1 The Bid submitted by the bidder shall comprise two envelopes submitted simultaneously, one containing only the technical proposal and the other is financial (price) proposal.</p> <p>The Technical Bid/Proposal shall contain the following:</p> <p>i) Bid Form for technical bid</p> <p>(ii) The Confirmation that the Bid Security is attached with the financial bid.</p> <p>(iii) Documentary evidence that the bidder is eligible to bid and is qualified to perform the contract if its bid is accepted. The Technical Evaluation Criteria is provided for guidance of bidders.</p> <p>(iv) Documentary evidence that the goods and ancillary Services to be supplied by the bidder.</p> <p>(v) Any other documents Prescribed in Particular Conditions of Contract or Technical Provision to be submitted with the bid.</p> <p>The Financial Bid/Proposal shall contain the following:</p> <p>(a) Bid Form for Price Proposal;</p> <p>(b) Schedules of Prices;</p> <p>(c) Recommended Spare Parts (if applicable)</p> <p>16.2 The Bidder shall complete the Bid Forms and an appropriate Price Schedule furnished in the bidding documents, details including general and specific characteristics of vehicles ancillary services that the bidder is willing or required to provide along with the proposed price.</p> |



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| 17. | <b>Bid Price</b>  | <p>17.1 Bidders shall quote for the entire facilities on a –single responsibility" basis such that the total bid price covers all obligations mentioned in or to be reasonably inferred from the bidding documents in respect of completion of requirement as per Section-III</p> <p>17.2 Bidders shall give a breakdown of the prices in the manner and detail called for in the Schedules of Prices, duly typed and printed on the bidder's letterhead. Any alteration/correction must be initialed. Every page of the bid is to be signed and stamped at the bottom.</p> <p>17.3 In the Schedules, Bidders shall give the required details and a breakdown of their prices, including all taxes, duties, levies, and charges payable in Pakistan as of twenty-eight (28) days prior to the deadline for submission of bids.</p> <p>17.4 One-year warranty period required of complete support and after sale services (<b>Free of Cost</b>).</p> <p>17.5 The Bidder is required to offer a competitive price. All prices must include all the taxes and duties, where applicable. If there is no mention of taxes, the offered/ quoted price shall be considered as inclusive of all prevailing taxes/ duties.</p> <p>17.6 The benefit of exemption from or reduction in the taxes and duties shall be passed on to the Procuring Agency.</p> <p>17.7 Prices quoted by the bidder shall not be subject to any adjustment during performance of the contract. No price adjustment provision will be taken into consideration in bid evaluation.</p> <p>17.8 While making a price quote, trend/ inflation in the rate of goods and services in the market should be kept in mind.</p> |
| 18. | <b>Bid Currencies</b>   | 18.1 Prices will be quoted in Pak Rupees.  |
| 19. | <b>Supporting Documents to judge specifications of the offered vehicles</b> | 19.1 The bidder shall provide the leaflets/broachers/catalogs of quoted products with the bid.   |



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| 20. | <b>Documentation on Eligibility of Bidders</b> | <p>20.1 -Eligibility &amp; Responsiveness requirements are as follows: -</p> <ul style="list-style-type: none"><li>a) The bidder(s) must provide copy of Bidder's Certificate of Incorporation/ registration signed and stamped.</li><li>b) The bidder(s) shall provide National Tax No. and Sales Tax No. The bidder should be on Active Taxpayers List (ATL) on FBR.</li><li>c) Bidder(s) must provide an Affidavit on judicial stamp paper that bidder is not blacklisted by any Public Sector Organization.</li><li>d) The authorized dealers must provide manufacturer authorization of the specific equipment's/tools/machines which he shall proposed in the technical proposals or satisfactory performance of the specialized job.</li><li>e) The bidder financial strength must should be greater than the Quoted bid price. Last three years any specific project having value equal to or higher than the total Bid Price.</li><li>f) One years supported warranty after sales &amp; services, free of cost.</li><li>g) Bid Validity period of 120 days.</li><li>h) Submission of required amount of earnest money. A confirmation to this extent by provided in Technical Bid is must.</li></ul> <p><b>20.2 Bidder(s) shall furnish, as part of its bid (along with Bid Forms &amp; Price Schedule) the following documentary evidence to proof Bidder's qualifications to perform the Contract: -</b></p> <ul style="list-style-type: none"><li>i. The bidders have successfully completed at least five contract of similar nature and scale during the last five years.</li><li>ii. The bidder must provide documentary evidence for his past five years' experience in the shape of purchase orders/ contract agreements containing description of work, value of contract, date of completion and clients' satisfaction certificates.</li></ul> |
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| 21. | <b>Bid Security</b> | <p>21.1 The Bidder shall furnish, as part of its bid, a Bid Security @ 2% of the total Quoted Bid Value in Pak Rs. in the shape of pay order/demand draft/ call deposit in the name of Project Director — Purchase of 14 Ambulances (4x2) for various hospitals in Malakand Division under USAID funding through PaRRSAI Health Department Government of Khyber Pakhtunkhwa. The Bid Security must be provided with the Financial Bid and only its reference be mentioned in Technical Bid Form without any quote of the amount. Unsuccessful bidder's Bid Security shall be discharged or returned soon after announcement of the Bid Evaluation Report (BER).</p> <p>21.2 The successful Bidder's, Bid Security shall be discharged upon signing of contract and furnishing the performance security.</p> <p>21.3 The bid Security may be forfeited:</p> <p>(a) if a Bidder withdraws its bid during the period of bid validity;</p> <p style="text-align: center;">or</p> <p>(b) In the case of a successful Bidder, if the Bidder fails to sign the Contract or fails to provide a performance security.</p> |
| 22. | <b>Bid Validity</b> | <p>22.1 Bids shall remain valid for (120) days after the date of opening of technical bid prescribed by the Procuring Agency.</p> <p>22.2 The Procuring Agency shall ordinarily be under an obligation to process and evaluate the bid within the stipulated bid validity period. However, under exceptional circumstances and for reason to be recorded in writing, if an extension is considered necessary, all those who have submitted their bids shall be asked to extend their respective bid validity period. Such extension shall be for not more than two month.</p> <p>22.3 Bidders who;</p> <p>(a) agree to the Procuring Agency's request for extension of bid validity period shall not be permitted to change the substance of their bids; and</p> <p>(b) Do not agree to an extension of the bid validity period shall be allowed to withdraw their bids without forfeiture of their bid securities.</p>  |



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| <b>Submission of Bids</b> |  |   |
| 23.                       | <b>Sealing and Marking of Bids</b>     | 23.1 The envelopes shall be marked as <b>-FINANCIAL BID</b> and <b>-TECHNICAL BID</b> in bold and legible letters to avoid confusion. Similarly, the Bidder shall seal the bids in separate envelopes. The envelopes shall then be sealed in an outer envelope.   |
|                           |  | 23.2 The inner and outer envelopes shall:<br><ul style="list-style-type: none"><li>(a) be addressed to the Procuring Agency at the address given in the Invitation for Bids; and</li><li>(b) Bid Reference No. indicated in the Bid Data Sheet, and a statement: <b>—DO NOT OPEN BEFORE</b>, the time and the date specified in the Bid Data Sheet for opening of Bids.</li></ul> |
|                           |  | 23.3 The inner envelopes shall also indicate the name and address of the Bidder to enable the bid to be returned unopened in case it is declared as <b>-non-responsivell</b> or <b>-latell</b> .  |
|                           |  | 23.4 If the outer as well as inner envelope is not sealed and marked as required by 23.1 to 23.3 above the Procuring Agency shall assume no responsibility for the bid's misplacement or premature opening.   |
| 24.                       | <b>Deadline for Submission of Bids</b> | 24.1 Bids must be submitted by the Bidder and received by the Procuring entity as mention in the NIT.   |
|                           |  | 24.2 The Procuring entity may, in its discretion, extend the prescribed deadline for the submission of bids by amending the bidding documents in accordance with ITB Clause 12 above, in which case all rights and obligations of the Procuring Agency/Entity and Bidders previously subject to the deadline shall thereafter be subject to the deadline as extended.             |





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| 25.                                   | <b>Late Bids</b>   | 25.1 Any bid received by the Procuring Agency/Entity after the deadline for submission of bids prescribed by the Procuring Agency/Entity pursuant to ITB Clause 28 shall be rejected and returned unopened to the Bidder.   |
| 26.                                   | <b>Withdrawal of Bids</b>  | <p>26.1 The Bidder may withdraw its bid after the bid's submission and prior to the deadline prescribed for submission of bids.</p> <p>26.2 No bid may be withdrawn in the period between deadline for submission of bids and the expiration of the period of bid validity specified in Bid Data Sheet. Withdrawal of a bid during this period may result in forfeiture of the Bid Security submitted by the Bidder, pursuant to the ITB Clause 21 above.</p>   |
| <b>Opening and Evaluation of Bids</b> |  |   |
| 27.                                   | <b>Opening &amp; Evaluation of Technical &amp; Financial Bid by the Procuring Entity</b> | <p>27.1 The -Technical Bids  received, shall be opened by the Procurement committee publicly in the presence of the Bidders or their representatives who may choose to be present in office of Project Director — Purchase of 14 Ambulances (4x2) for various hospitals in Malakand Division under USAID funding through PaRRSAI Health Department Government of Khyber Pakhtunkhwa at date time &amp; venue mentioned in NIT. No Technical Bid shall be rejected at opening, except for late bids, which shall be returned unopened to the Bidder.</p> <p>27.2 All Bidders in attendance shall sign an attendance sheet.</p> <p>27.3 Prior to the detailed evaluation, the Procuring entity shall determine the substantial responsiveness of Technical Evaluation bid to the bidding documents. For purposes of this clause, a substantially responsive bid is one, which conforms to all the terms and conditions of the bidding documents without material deviations, deviations from, or objections or reservations to critical provisions such as those concerning Applicable Laws, delivery schedule, taxes &amp; duties etc. for technical Bids and Bids Security for Financial Bids, shall be deemed to be a material deviation. The Procuring entity determination of a bid's responsiveness is to be based on the content of the bid itself without recourse to extrinsic evidence.</p> <p>27.5 The Procuring entity may waive any minor informality or nonconformity in a bid which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking</p> |



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|     |                          | of any bidder.   |
|     |                          | 27.6 The Technical Bids shall then be evaluated conforming compliance as per Schedule of Requirements with the demanded ones.  |
|     |                          | 27.7 The Financial Bids of technically qualified (i.e. compliant to schedule of requirements and other terms & conditions) bidders shall be opened publicly on a specified date, time and venue which shall be communicated to the bidders.  |
|     |                          | 27.8 The Procuring entity shall open one Financial Bid at a time and read out aloud its contents which may include name of the Bidder, items bided for and unit prices and total amount of the Bid. The Procuring entity may choose to announce any other details which it deems appropriate if not in conflict with the Government of Khyber Pakhtunkhwa Public Procurement of Goods, Works and Services Rules-2014 of Sub-rule 6-(2B), issued and amended time to time, by the Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA), Act 2012.   |
|     |                          | 27.9 In the Financial Bids the arithmetical errors shall be rectified on the following basis:-<br><br><ul style="list-style-type: none"> <li>a) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected.</li> <li>b) If the Bidder does not accept the correction of the errors, its bid shall be rejected, and its Bid Security may be forfeited.</li> <li>c) If there is a discrepancy between words and figures, the amount in words shall prevail.</li> </ul> |
| 28. | <b>Rejection of Bids</b> | 28.1 The Procuring Agency/Entity may reject any or all bids at any time prior to the acceptance of a bid. The Procuring Agency shall upon request communicate to any Bidder who submitted a bid, the grounds for its rejection of any or all bids, but is not required to justify those grounds.   |
|     |                          | 28.2 The Procuring Agency incurs no liability, solely by virtue of its invoking the Government of Khyber Pakhtunkhwa Public Procurement of Goods, Works and Services Rules-2014 of Sub-rule 47(2) towards Bidders who have submitted bids.   |



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|                          |   |   |
|--------------------------|---|---|
|                          |   | 28.3 Notice of the rejection of any or all bids shall be given promptly to the concerned Bidders that submitted bids.   |
| 29.                      | <b>Re-Bidding</b>                           | <p>29.1 If the Procuring entity rejected all bids in pursuant to ITB Clause 28, it may call for a re-bidding. The Procuring Agency, if it deems necessary may prescribe another method of procurement not inconsistent with the Khyber Pakhtunkhwa Public Procurements of goods, works and services Rules-2014, issued and amended time to time, by the Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA).</p> <p>29.2 The Procuring entity before invitation for re-bidding shall assess the reasons for rejection and may revise specifications, evaluation criteria or any other condition for Bidders, as it may deem necessary.</p> |
| 30.                      | <b>Announcement of Evaluation Report</b>    | 30.1 The Procuring Agency shall announce the results of technical bid evaluation in the form of a report before opening of the financial bids, to all bidders. The Procuring Agency shall also announce the final results of bid evaluation giving justification for acceptance or rejection of bids at least ten (10) days prior to the award of contract and place the same on and its authority (KPPRA) website.   |
| 31.                      | <b>Contacting the Procuring Entity</b>      | <p>31.1 No Bidder shall contact the Procuring entity on any matter relating to its bid, from the time of the bid opening to the time of announcement of Evaluation Report. If a Bidder wishes to bring additional information to the notice of the Procuring Agency, it should do so in writing.</p> <p>31.2 Any effort by a Bidder to influence the Procuring entity in its decisions on bid evaluation, bid comparison, or Contract award may result in the rejection of the Bidder's bid. Canvassing by any Bidder at any stage of the bid evaluation is strictly prohibited. Any infringement shall lead to disqualification.</p>                     |
| <b>Award of Contract</b> |   |   |
| 32.                      | <b>Acceptance of Bid and Award Criteria</b> | 32.1 The Bidder whose bid is found to be conforming to the Qualification/Evaluation Criteria prescribed in Section IV and having the lowest evaluated bid, if not in conflict with any other law, rules, regulations or policy of the Government of Pakistan, shall be awarded the Contract, within the original or extended period of bid validity.  |



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|     |                                   |   |
|-----|-----------------------------------|---|
|     |                                   | <p>33.2 The notification of award shall constitute the formation of the Contract between the Procuring entity and the successful Bidder.</p>  |
|     |                                   | <p>33.3 The enforcement of the Contract shall be governed by Government of Khyber Pakhtunkhwa Public Procurement of goods works and services Rules-2014 issued and amended time to time, by the Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA).</p>   |
| 34. | <b>Limitation on Negotiations</b> | <p>34.1 Negotiations, that may be undertaken in finalization of the Contract shall not relate to the price or substance of bid specified by the Bidder, but only to minor technical, contractual or logistical details.</p>   |
|     |                                   | <p>34.2 Negotiations shall not be used to:</p> <ul style="list-style-type: none"> <li>i) substantially change the technical quality or details of the requirement, including the tasks or responsibilities of the Bidder or the performance of the goods;</li> <li>j) substantially alter the terms and conditions of Contract;</li> <li>k) reduce unit rates or reimbursable costs;</li> <li>l) Substantially alter anything which formed a crucial or deciding factor in the evaluation of the bids or Bids.</li> </ul> |
| 35. | <b>Signing of Contract</b>        | <p>35.1 After the completion of the Contract Negotiations the Procuring entity shall send the Bidder the Contract Form provided in the bidding documents, incorporating all agreements between the Parties.</p>   |
|     |                                   | <p>35.2 Within Fourteen (14 Days) of receipt of the Contract Form, the successful Bidder shall sign the Contract in accordance with the legal requirements in vogue.</p>  |
|     |                                   | <p>35.3 If the successful Bidder, after completion of all codal formalities shows an inability to sign the Contract then its Bid Security shall stand forfeited and the firm may be blacklisted an de- barred from future participation, whether temporarily or permanently. In such situation the Procuring Agency may award the contract to the next lowest evaluated Bidder or call for new bids.</p>  |



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|     |                              |   |
|-----|------------------------------|---|
|     |                              | <p>35.4 The Contract shall become effective upon affixation of signature of the Procuring entity and the selected Bidder on the Contract document, and shall be governed for ONE-year period and by the terms and conditions mutually agreed in the contract.</p>   |
| 36. | <b>Performance Guarantee</b> | <p>36.1 On the date of signing of Contract, the successful Bidder shall furnish a Performance Guarantee not less than @ 10% of the total Contract Cost, on the Form and in the mannered prescribed by the Procuring Agency.</p> <p>36.2 The Bid Security submitted by the bidder at the time of submitting its bid shall be returned to the Bidder upon submission of Performance Guarantee as per specified format, provided at Annex – D.</p> <p>36.3 Failure to provide a Performance Guarantee by the Bidder is a sufficient ground for annulment of the award and forfeiture of Bid Security. In such event the Procuring entity may award the contract to the next lowest evaluated bidder or call for new bid.</p> |



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**SECTION III**

**SCHEDULE OF REQUIREMENT/SPECIFICATIONS**



## Government of Khyber Pakhtunkhwa Health Department

### **SPECIFICATIONS**

#### **AMBULATORY ITEMS**

- Main stretcher- Auto Loader/ moving type with seat belt and head section (Light Weight Aluminum/ imported,
- Emergency folding stretcher (canvas cloth/ Aluminum/ imported)
- Beacon lamps(4 feet Emergency LED strobe Light, Red-Blue Color)
- First Aid Bag
- Electric siren amplifier & speaker
- Side seat for three persons
- Room lamp, 10 w
- Attendant Doctor seat, folding type, 01 or 02 persons subject to space
- Fire extinguisher 2 Kg & 4 Kg. one is driver cabin and one in patient cabin
- Hand lamp with Connector, 30 w
- Intravenous feeding book
- Complete oxygen cylinder kit, key and regular & portable artificial resuscitation equipment. (2 cylinders of 10 liters capacity each with Japanese regulators)
- Plywood floor with vinyl covering
- Side cabinet standing & fixed to wall/floor
- Wash basin along with water tank
- Fan (revolving)
- Curtin complete (rear glass)
- Frosted half painted side glass
- Surgical instrument box with essential surgical instrument cutting shelf
- Waste bucket
- Ambulance writing with monogram with institution name on all sides and on front in mirror image
- Connection for power supply (12v-220v)

#### **DETAIL SPECS OF FABRICATION TO BE CARRIED OUT.**

Note: Separate rate shall be quoted for the item from S.No. 1 to S.No 16 (Including each ambulatory equipment.

#### **1. Floor:**

Floor would not be left punctured for installations. Special molded F/G or MDF flooring base approx. 5 mm thick the floor would be carpeted with non-slip, stain resistant, water proof and washable special coating vinyl sheet, design includes include special resin, plastic flakes and final coating of transparent lamination or imported antibacterial type (one piece) vinyl sheet 2-3 mm thick, as used in 1122 ambulances. This would cover all sides and gaps of cabinetry making it completely water resistant.



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Special hard point fittings would be done for installation of chair, cabinet and bench etc. S/S 16 5 WG sheet on the floor under the stretcher area.

### **2. Partition Wall:**

Partition wall between the driver and patient compartment would be fixed with steel brackets to side walls. a small window would be given in between the driver and patient compartment with a built-in-place with sliding glass for communication.

### **3. Ceiling Panel:**

Made of ABS of FG material with internal LED lights, one long grip handle along the length of ceiling made of SS or Aluminum properly reinforced and option for holding two IV hooks with anti-swing belts in ceiling or side panel.

### **4. Side Utility Panel:**

Made of ABS or FG molded material on the right side. Having dedicated O<sub>2</sub> system having tow outlets, o<sub>2</sub> alarm system, O<sub>2</sub> cylinder changeover system and electrical system having all switches and sockets for 12 V & 220 V, having 220V inverter.

### **5. Electrical Wiring:**

All electrical wiring of ambulatory compartment would be of wiring harness system with no joint and taping having all connector system and having a separate fuse box for each operation. All wires would be of 10 mm, 8 mm and 6 mm size and would be of fire retardant and high temperature resistant, material. There would be a 220V imported inverter of 300-400 watts approximately.

### **6. Three Person Bench:**

Made of 3" special polyurethane foam as used in automobile seats with approximate 16" width, made over a storage box open able in one part. Sealed seat cover of best quality artificial leather, seal belts and cushioned back. One side bar made of 1" S.S chromed pipe.

### **7. Oxygen Supply system:**

Brand new imported oxygen cylinders of approx. 10 liter capacity duly tested, certified and filled by Government approved company, with low oxygen alarm system, change over system and oxygen supply hose made of resilient, reinforced plastics to retain its flexibility in cold & un-crack able in heat upto 65C with brass sockets and connectors. The pressure regulator of cylinders would be Japanese "Panel A". Oxygen would be delivered through two outlets on the panel and one outlet over the attendant bench (for additional patient) with flow meters and face masks.





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### **8. One Person Crew Seat:**

One crew seat fixed to the body of the vehicle with waist seat belt, at the head end of patient with best quality artificial leather or fabric.

### **9. Medical Cabinet:**

Make of high quality non- staining scratch resistant, rust proof, water proof I/O or ABS material. All front doors & drawers having double side finished with self-retaining recessed handles. All doors having closable imported surface hinges. Cabinet having four sections.

#### **a. Oxygen Section:**

To accommodate two M.F size O2 cylinders, would have double steel brackets with rubber padding. The door having..... window, an internal light with a door switch. Floor of cabinet matted with vinyl flooring.

#### **b. Disposable Section:**

Disposable section having 3 to 4 shelves for various disposables.

#### **c. Drawers Section:**

Having 3 to 5 drawers (depending upon the size of vehicle) all drawers inside made of S/S sheet matricidal or fiber non-magnetic material. All drawers having special self-closing and self-retaining catcher handle lock system which is not self openable during emergency driving.

#### **d. Wash Basin Section:-**

This section having special molded wash basin with tap, having a water reservoir of 15 to 20 liters capacity. Water should be dispensable through an electrical pump operated with a switch. Top of the cabinet having rounded edges and corners one soap dispenser and one toilet roll holder to be provided.

### **10. Side cabinet shelf for AED, Monitor and Suction Unit:**

Made of completely FG material on right side of the vehicle starting from the end of main cabinet and doctor seat to the rear length of right side, one top shelf having capacity to accommodate AED, Monitor, emergency bag etc. if any.

### **11. Bleeding kit packed in kidney tray**

Bleeding kit packed in kidney tray having following items:-

Toothed forceps (01) tourniquets (04), tissue scissor (01) sponge holder (01) dressing scissor (01) crepe bandages small and large (02 each), gauze packs 04 catgut 2/0 05.



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### **12. Amputation Kit in Stainless steel tray:**

Amputation kit in stainless (non-magnetic) tray having following items:

Saw cutter (01) needle holder (01), artery forceps (02) toothed forcep (01) tissue scissor (01) sponge holder (01) dressing scissor (01) crepe bandages small and large (04) silk 2/0 & 1 size 2 each with needle distilled water (04) D/Syringes 5cc, 10cc (05 each) Antiseptic wipes 01 box, quick clot for immediate stop to perfuse bleeding 01, Hemostatic guaze one box of 50 pcs.

### **13. One Folding stretcher Four fold:**

Bedding area made of very strong water resistant PVC coated washable orange parachute cloth with name printed on it and special carrying bad made ofa parachute and structure made of ..... round light-weight aluminum alloy.

### **14. Trauma First Aid Bag:**

One rucksack type trauma first aid bad made of strong water resistant PVC coated washable red parachute cloth with reflective strips with appropriate placement for and including the following:-  
Wooden splints (2), Crepe Bandage (4||=01, 6||=01), N/Saline 0.9%(01), Pyodine Solution (01), Dressing Scissor (01), Cicatrin Powder (01), 4X4 Gauze Pad (04), Sticking 1|| (02). Antiseptic wipes 01box.

### **15. One Airway Management Bag:**

It should be made of strong water resistant PVC coated washable red parachute cloth with strips printed on it with appropriate placement for and including the following items:-

- Ambo Bag having special valves, which should limit the excessive flow of gas into the patient airway significantly reducing the risk of gastric insufflations by effectively lowering the airway pressure, generated.
- Silicon Laryngeal Mask of 3 variable sizes with transparent tube. (3 pcs total)
- Laryngoscope with three to four curved blades
- One Professional LED torch
- Color coded Airways of assorted sizes (1 set)
- Mouth opener
- Sterilized disposable gloves (04)
- Contaminant bags (04).

### **16. Ambulatory equipment's:**

- One BP Set with Dial (wall mounted) with spiral tubing, cuff, pump  
Model, Make and origin must be mentioned  
(Origin: USA, Japan and Western Europe)



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- Stethoscope.  
Model, Make and origin must be mentioned  
(Origin: USA, Japan and Western Europe)
- Spine Board with Head Immobilizer.

### A. **Transport ventilator with all Accessories** (Separate price of ventilator shall be quoted for only 4 ambulances)

#### **Specifications:**

- Unit to be used for adult, child and infant ventilation during Cardiopulmonary resuscitation and for ventilation during transpiration when necessary.
- To have frequency control 4 to 100 bpm,
- Tidal volume control 20-2000ml
- Inflation pressure monitor 0 to 100 cm H<sub>2</sub>O.
- Air mix control 21 to 100%.
- Adjustable relief pressure with audible alarm 20 to 80 cm H<sub>2</sub>O.
- PEEP facility 0 to 20 cmH<sub>2</sub>O or better.
- Patient circuit 1.25m long, 15mmsingle bore silicone hose autoclavable.
- With build in compressor/ turbine/ battery Backup.
- Input Voltage: 12V or 220 V or both
- Test Lung Adult/Paeds.
- With turbine or air Compressor (Built-in)
- Model, Make and origin must be mentioned
- **Origin: USA, Japan and Western Europe**

### A. **Defibrillator:**

- Semi-automatic maximum 200 joules biphasic defibrillator with monitor and AED mode.
- Synchronized output with ECG.
- Control of energy charging / delivering on main panel & apex paddle charging indicators.
- The energy range should be adjustable for pads sand adults up to 200 joules.
- Charging time for full energy will be less than 10sec
- Screen size of approx. 5 inch or better colored.
- Display of HR, ECG through paddles and lead 1, II & III patient cable
- Build in recorder for printing of full summary on standard paper.
- Alarms for high and low heart rate , low battery warning
- 12V or 220V or both operated
- Built in rechargeable battery with charger for at least 50 shocks at max energy
- Auto tester / self-check.



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- External pediatric and adults paddles, ECG cable with reusable electrodes for adult and peds AED facility.
- Should be compatible with 12-V DC and 220 V, 50 Hz AC
- Model, Make and origin must be mentioned
- **Origin: USA, Japan and Western Europe**

### **C: Nebulizer:**

- Acrosol with piston Electro compressor.
- Nebulizing rate: 0.35 ml/minute or better
- Compressor pressure 40 psi or better
- Compress air flow: 10 ltr/min or more
- Noise level: 60db or less
- Granule – metric size of medication: 1- 10 microns by means of multi PIRSER component.
- Should be compatible with 12-V or 220 V or both.
- Model, Make and origin must be mentioned
- **Origin: USA, Japan and Western Europe**

### **D. Suction Machine**

- Performance: Suction controlled 0-25 mmHg or better
- Controls : On/Off switch
- Safety: positive pressure restricted with filter
- Complete with autoclave able receiver jar 1x1000 ml or better
- Fool switch: 1 No
- Suction tip: 1 No
- Suction pipe 2m with hose
- With the over flow safety
- With battery back at least 90 minutes
- Should be compatible with 12V or 220 V or both.
- Model, Make and origin must be mentioned
- **Origin: USA, Japan and Western Europe**



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**SECTION IV  
EVALUATION CRITERIA**



## Government of Khyber Pakhtunkhwa Health Department

### Evaluation/Eligibility Criteria:

#### Requirements: -

- a) The bidder(s) must provide copy of Bidder's Certificate of Incorporation/registration signed and stamped where applicable.
- b) The bidder(s) shall provide National Tax No. and Sales Tax No. The bidder should be on Active Taxpayers List (ATL) of FBR.
- c) The Bidder shall provide PEC registration Certificate in category C6 & above in ME06. In case of expired certificate, the bidder/s are required to submit proof of renewal of the certificate. This will not will apply for new license registration.
- d) Bidder(s) must provide an Affidavit on judicial stamp paper that bidder is not blacklisted by any Public Sector Organization
- e) The Authorized dealer must have manufacture's authorization certificate of the specific Vehicles/Fabrications/Machinery& Equipment's which he shall propose in the Technical bids or satisfactory performance of the specialized job.
- f) Annual Audit Statement duly verified of the last 3 years is to be provided.
- g) Have successfully completed at least five (05) Contracts of similar nature during the last (03) three years. (Documentary evidence is to be provided in shape of contract Agreement, Supply order)
- h) Bidder must provide documentary evidence of past experience in the shape of purchase orders/ contract agreements containing description of work, value of contract, date of completion and clients 'satisfaction certificates.
- i) One-years warranty for parts, labors etc. after sales services shall be free of cost.
- j) Bid Validity period of 120 days.
- k) Compliance with schedule of requirements/ Specification as mentioned in Section-III by giving each and every detail of the item/good, offered by the bidder, preferably with pictures/brochures.
- l) Prices shall be quoted without GST.
- m) The inspection of bidder's premises will be conducted by the nominated committee. While pre delivery inspection at each stage will be carried out for successful bidder by the committee.
- n) Successful vendor shall provide 10% performance guarantee, which will be retained by the procuring agency for one year.
- o) Fabrication of ambulances shall be completed within 60 days of the work order.



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### **TECHNICAL EVALUATION CRITERIA FOR FABRICATION OF AMBULANCES**

Minimum qualifying points in technical evaluation is 70% mandatory while remaining 30% will be given for financial bid. The technical bid not scoring the qualifying marks of 70% will be declared non responsive and will be rejected. The inspection of bidder's premises will be conducted by the nominated committee.

| <b>S. No</b>                  | <b>Description</b>   | <b>Total Marks</b> |
|-------------------------------|--|--------------------|
| <b>MANDATORY REQUIREMENT</b>  |  |                    |
| 1                             | Sales Tax Registration and Active Tax Payer list (ATL) in FBR  |                    |
| 2                             | Income Tax and Active Tax Payer list (ATL) in FBR  |                    |
| 3                             | Registration with Pakistan Engineering Council (PEC) in category C 6 & above in ME06 .In case of expired certificate, the bidder/s are required to submit proof of renewal of the certificate. This will not will apply for new license registration.  |                    |
| 4                             | <i>, Note: the bidder who do not comply the mandatory requirement will not be considered for further evaluation and will be declare Non Responsive</i>   |                    |
| <b>(TECHNICAL EVALUATION)</b> |  |                    |
| 1                             | Fully compliance with the required specifications as per Statement of Requirement. Minor deviations may be accommodated up to 5, subject to the condition that main function and performance in any aspect would not be affected. More than 5 minor deviation will be considered as major deviation and the bidder will be considered as non-responsive for the quoted item. (One mark for each deviation will be deducted). | 25                 |
| 2                             | Market experience for fabrication of Ambulances<br>1-3Years experience = 4<br>4-9Years experience = 6<br>10 Years & above experience = 10  | 10                 |
| 3                             | 3S Facility with Special Services Tools (SST)  | 5                  |
| 4                             | Completed contracts of fabrication. (Min. Rs.70M or above each) (02 points per contract. Copy of work order to be submitted in the bid)  | 6                  |

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|                     |  |           |
|---------------------|--|-----------|
| 5                   | Staffing<br>Graduate Engineer registered with PEC = 3 Marks (1 mark per Engineer)<br>Sub Engineer having minimum qualification DAE = 1 Marks (0.5 mark per Sub Engineer)<br>Skilled Labor = 1 Marks (0.5 mark per labor) | 5         |
| 6                   | Audited Balance Sheets for last three years (2 marks per year with sales above 200M )  | 6         |
| 7                   | Availability of Mobile Vans (workshop) After Sales for onsite repair & Maintenance of Vehicles.  | 5         |
| 8                   | CE Certificate for Fabrication of Ambulance  | 4         |
| 9                   | Valid ISO 9001 Quality Management Certificate  | 2         |
| 10                  | Valid ISO 14001 (Environment Certificate)  | 2         |
| <b>TOTAL POINTS</b> |  | <b>70</b> |

Bidder is required to achieve minimum 49 marks to be technically qualified.

Financial Evaluation Formula:

=Lowest Bid/ Individual Bid x 30%

Best Evaluated Bid= Technical Weight + Financial Weightage

70%

30%



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**Section-V  
Bid Form**



## Government of Khyber Pakhtunkhwa Health Department

### TECHNICAL BID FORM 1

**Bidder's Ref No.**

#### **Letter of Intention**

**Name of the Contract:** { \_\_\_\_\_ }

**To:**

[ \_\_\_\_\_ ]

Dear Sir,

Having examined the bidding documents, including Addenda Nos. [insert numbers & Date of individual Addendum], the receipt of which is hereby acknowledged, we, the undersigned, offer to supply and deliver the Goods and ancillary services under the above-named Contract in full conformity with the said bidding documents and at the rates/unit prices described in the price schedule provided in Financial Bid or such other sums as may be determined in accordance with the terms and conditions of the Contract.

We undertake, if our Financial Bid is accepted, to deliver the Goods in accordance with the delivery schedule specified in the schedule of requirements.

If our Financial Bid is accepted, we undertake to provide a performance security/guaranty in the form, in the amounts, and within the times specified in the bidding documents.

We agree to abide by this bid, for the Bid Validity Period specified in the Bid Data Sheet and it shall remain binding upon us and may be accepted by you at any time before the expiration of that period.

Until the formal final Contract is prepared and executed between us, this bid, together with your written acceptance of the bid and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any Financial Bid you may receive. We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in Pakistan.

We confirm that we comply with the eligibility requirements as per ITB clause 21.1 of the bidding documents and has duly provided earnest money @ 2% of the total bid value as per Khyber Pakhtunkhwa Public Procurement of Goods, Works and Services Rules-2014, in the shape of pay order / demand draft / call deposit bearing No. \_\_\_\_\_ dated \_\_\_\_\_ in the name of Project Director Purchase of 14 ambulances at Directorate General Health Services KP, Health Department Peshawar with Financial Bid.



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Dated: \_\_\_\_\_

**BID FORM 2**

Name of the Firm

Bidder's Reference No:

Documentary Evidence: Eligibility of the Bidders

| Required Documentation<br>(To Be Filled by the Procuring Agency)  | Checklist<br>(To be initialed by the Bidder against each document) | Relevant Page Number in the Bid (To be filled by the Bidder) | Supporting Documents<br>(To be filled by the Bidder with name of the documents that are submitted to meet the requirement) |
|---|--|--|--|
| Column:1  | Column:2   | Column:3   | Column:4   |
| NTN Certificate   |  |  |  |
| GST Certificate   |  |  |  |
| ISO Certification   |  |  |  |
| Registration/Incorporation of Firm  |  |  |  |
| Bidder(s) must provide an Affidavit on judicial stamp paper that bidder is not blacklisted by any Public Sector Organization and the bidder is also not involved in any sort of litigation with any Government Department or Private. |  |  |  |



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|  |  |  |  |
|--|--|--|--|
| Bidder must have Manufacturer's authorization of the specific equipment/tools/ machines which they shall propose in the Technical Proposals or satisfactory performance of the specialized job |  |  |  |
| Have completed at least three (03) years Contract of similar nature.   |  |  |  |
| Performance during the last 03 years. The bidder must provide documentary evidence for this past experience/ satisfaction certificates.  |  |  |  |
| Submission of required amount of earnest money with Financial Bid (confirmation with any reference to bid amount)  |  |  |  |
| Bid Validity period of 120 days  |  |  |  |
| Leaflets, brochures & catalogues of quoted products  |  |  |  |

Bidders should only initial against those requirements that they are attaching with the form. In case they do not have any document to attach the corresponding cell in column 2 should be left blank.

Bidders are required to mention the exact page number of relevant documents placed in the Bid.

Bidders are advised to attach all Supporting documents with this form in the order of the requirement as mentioned in column 1

*Signed:*

*Name: .....*

*Signature: .....*



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**MANUFACTUREER’S AUTHORISATION**

**BID FOIRM-3**

**To:**

.....  
.....

WHEREAS ..... Who are established and reputable Manufacturers/Authorized dealers/Fabricators of minimum 100 numbers of Ambulances have factories at ..... do hereby authorize .....to submit a bid, and subsequently negotiate and sign the Contract with you against the invitation for Bids (IFB) No ..... for the goods manufactured by us.

We hereby extend our full guarantee and warranty as demanded for the goods offered for supply by the above firm against this invitation for Bids.

Signature:.....

Designation:.....

Official Stamp:.....

This letter of authority should be on the letter head of the Manufacturer and should be signed by a person competent and having the power of attorney to bind the Manufacturer. It should be included by the Bidder in its bid.



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### BID FORM 4

Firm's Past Performance.

Name of the Firm:

Bidder's Reference No.

Assessment Period: (Three Years as per Evaluation Criteria)

| Name of the Purchaser/ Institution | Purchase Order/ Agreement No. | Description | Value | Date of Completion | Purchaser's Certificate. |
|------------------------------------|-------------------------------|-------------|-------|--------------------|--------------------------|
|                                    |                               |             |       |                    |                          |
|                                    |                               |             |       |                    |                          |
|                                    |                               |             |       |                    |                          |
|                                    |                               |             |       |                    |                          |
|                                    |                               |             |       |                    |                          |

Bidders may use additional Sheets if required.

All certificates are to be attached with this form.





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**FINANCIAL BID FORM 1**

**Price Schedule**

Name of the Firm:

Bidder's Ref. No:

- **Note:** This form must cover all the costs associated to deliver the goods and services on Turnkey Basis such as, but not limited to **Fabrication of Ambulances** on Delivered Duty Paid (DDP) basis. The respective costs of each goods & services must be separately provided in the following manner.
- Price of ventilator shall be separately quoted

| Item | Description | Quantity  | Rate (Pak. Rs.)<br>DDP Basis    |                                 |
|------|-------------|---|---------------------------------|---------------------------------|
|      |             |   | Unit Rate<br>(Excluding<br>GST) | Total Amount<br>(Excluding GST) |
|      |             |   |                                 |                                 |
|      |             | <b>TOTAL (DDP Price) (in figures &amp; words)</b> |                                 |                                 |

Signature: .....

Designation: .....

Date: .....

Official Stamp: .....



**Government of Khyber Pakhtunkhwa  
Health Department**

**SECTION VI  
CONTRACT AGREEMENT**



## Government of Khyber Pakhtunkhwa Health Department

### CONTRACT AGREEMENT (TEMPLATE)

THIS CONTRACT (hereinafter termed as –Contract is entered into, signed and executed at Peshawar on this –On dated .....

#### BETWEEN

**Name of Procuring Entity ( Project Director, Purchase of 14 Ambulances** Directorate General Health Services KP, Health Department Government of Khyber Pakhtunkhwa Pakistan) having its office situated at old fata secretariatwarsak road peshawar Hereinafter shall be termed as –**PURCHASER**, which expression shall include the successors in office, permitted assigns and legal representatives.

#### AND

M/s..... a firm duly registered with Income Tax and Sales Tax departments having NTN No. ----- & GST No ----- and has never been declared as defaulter by any authority or forum, having its registered office at.....(Hereinafter referred to as **FABREACTER/MANUFACTER –SUPPLIER**||, which expression shall, unless repugnant to the context or meaning thereof, be deemed to mean and include its successors in interests, administrators and/or assignees)

WHEREAS the Purchaser invited rates for Fabrication of Ambulances and has accepted the following rates by the Supplier for the supply of requisite item, quantities, delivery schedule & rate of liquidated damages in case late deliveries of equipment: -

| Sr. # | Bidder Name | Item Name | Quantity | Brand/Model | Contract Price (Exclusive of GST) |
|-------|-------------|-----------|----------|-------------|-----------------------------------|
|       |             |           |          |             |                                   |

#### NOW THIS AGREEMENT WITNESSETH AS FOLLOWS

- Both the parties of this Contract hereby agree that the following documents shall be read, understood and constructed as an essential and fundamental part of this Contract:
  - The General & special Conditions of Contract
  - The Schedule of Requirements.
  - The Technical Specifications.
  - The Price Schedule submitted by the Bidder.
  - The Performance Guarantee.
  - The Procuring agency's Notification of Award.



## Government of Khyber Pakhtunkhwa Health Department

2. In this Contract words and expressions shall have the same meanings as are respectively assigned to them in the General Conditions of this Contract hereinafter referred to as Contract.
3. This contract shall remain valid till the completion of the project. However, the period identified for warranty shall be dealt as per the prescribed requirement without having any reference to contract validity. The said requirement shall be agreed through separate stamp paper.
4. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser and shall be bound to provide the Goods or services set right, resolve, redress, remedy, and cure the complaints, deficiencies, defect(s), shortcomings, or flaw(s) therein in conformity with the provisions of the Contract, failing which, the payments or charges shall be withheld, accordingly, and no additional cost shall be made to the Supplier.
5. The successful vendor shall complete the fabrication of the ambulances within 60 days under this agreement. For delay in fabrication from one day up to fifteen days, a lump sum penalty amounting to three percent (03%) of the total bid price, for delay in supply from sixteen days up to thirty days, a lump sum total penalty amounting to seven per cent (07%) of the total bid price. Upon delay in supply more than thirty days, the contract shall stand cancelled and the **ten percent (10%)** performance guarantee shall stand forfeited.
6. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying/resolving of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

### PARTIES

For and on behalf of \_

**Procuring entity/Purchaser'**

For and on behalf of M/S

**Fabricator/Manufacturer/Supplier'**



**Government of Khyber Pakhtunkhwa  
Health Department**

**Name:**  
**Designation:**  
**CNIC:**

**Name:**  
**Designation:**  
**CNIC:**

**WITNESSES:**

**WITNESSES:**



## Government of Khyber Pakhtunkhwa Health Department

### General Conditions of Contract (GCC)

#### 1. Definitions

1.1 In this Contract, the following terms shall be interpreted as indicated:

- i. -The Contract<sup>||</sup> means the agreement entered into between the Purchaser Procuring Agency (name of entity) and the Supplier, as recorded in the Agreement signed by the Parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- ii. -The Contract Price<sup>||</sup> means the price payable to the Supplier under the Contract for the full and proper performance of its Contractual obligations.
- iii. -The Goods<sup>||</sup> means all those supplies which the Supplier is required to supply to the Purchaser under the Contract.
- iv. GCC<sup>||</sup> means the General Conditions of Contract contained in this section.
- v. -SCC<sup>||</sup> means Special Conditions of the Contract.
- vi. -The Purchaser<sup>||</sup> means Procuring Agency Government of Khyber Pakhtunkhwa.
- vii. -The Supplier<sup>||</sup> means the individual or firm supplying the intended goods & services under this Contract.

#### 32. Taxes and Duties

32.1 Fabricator/Manufacturer/Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Purchaser.

viii. -Day<sup>||</sup> means calendar day.

#### 2. Application

2.1 These General Conditions shall apply to the extent that they are not superseded by provisions of other parts of the Contract.

#### 3. Country of Origin

3.1 All Goods and Services supplied under the Contract shall have their origin in the countries and territories eligible under the rules and further elaborated in the SCC. 25

3.2 For purposes of this Clause, -origin<sup>||</sup> means the place where the Goods were mined, grown, or produced, or from which the Services are supplied. Goods are produced when, through manufacturing,



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processing, or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.

3.3 The origin of Goods and Services is distinct from the nationality of the Supplier

### **4. Standards**

4.1 The Goods supplied under this Contract, shall confirm to the standards mentioned in the Technical Specifications and when no applicable standard is mentioned to the authoritative standards appropriate to the Goods' country of origin. Such standards shall be the latest issued by the concerned institution.

### **5. Use of Contract Documents and Information; Inspection and Audit by the Government**

5.1 The Supplier shall not, without the Procuring agency's prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Procuring agency in connection therewith, to any person other than a person employed by the Supplier in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance.

5.2 The Supplier shall not, without the Procuring agency's prior written consent, make use of any document or information enumerated in GCC Clause 5.1 except for purposes of performing the Contract.

5.3 Any document, other than the Contract itself, enumerated in GCC Clause 5.1 shall remain the property of the Procuring agency and shall be returned (all copies) to the Procuring agency on completion of the Supplier's performance under the Contract if so required by the Procuring agency.

5.4 The Supplier shall permit the Procuring agency to inspect the Supplier's accounts and records relating to the performance of the Supplier and to have them audited by auditors appointed by the procuring agency, if so required.

### **6. Patent Rights**

6.1 The Supplier shall indemnify the Procuring agency against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof in the Procuring agency's country.

### **7. Performance Security**

7.1 Within twenty (20) days of receipt of the notification of Contract award, the successful Bidder shall furnish to the Procuring agency the performance security in the amount specified in SCC.

7.2 The proceeds of the performance security shall be payable to the Procuring agency as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract. 26

7.3 The performance security shall be denominated in the currency of the Contract acceptable to the Procuring agency and shall be in one



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of the following forms: a. a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the Procuring agency's country, in the form provided in the bidding documents or another form acceptable to the Procuring agency; or b. a cashier's or certified check.

7.4 The performance security will be discharged by the Procuring agency and returned to the Supplier not later than thirty (30) days following the date of completion of the Supplier's performance obligations under the Contract, including any warranty obligations, unless specified otherwise in SCC.

### **8. Inspections and Tests**

8.1 The Procuring Agency or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Contract specifications at no extra cost to the Procuring Agency. SCC and the Technical Specifications shall specify what inspections and tests the Purchaser requires and where they are to be conducted. The Purchaser shall notify the Supplier in writing, in a timely manner, of the identity of any samples (representatives) retained for these purposes.

8.2 The inspections and tests may be conducted on the premises of the Supplier or its subcontractor(s), at point of delivery, and/or at the Goods' final destination. If conducted on the premises of the Supplier or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Purchaser.

8.3 Should any inspected or tested Goods (hardware & software items) fail to conform to the Specifications, the Purchaser may reject the Goods, and the Supplier shall either replace the rejected Goods or make alterations necessary to meet specification requirements free of cost to the Purchaser.

8.4 The Procuring Agency has the right to inspect, test and where necessary, reject the Goods after the Goods' arrival at the Purchaser's delivery point shall in no way be limited or waived by reason of the Goods having previously been inspected, tested, and passed by the Purchaser or its representative prior to the Goods' shipment from the factory/warehouse.

8.5 Nothing in GCC Clause 4 shall in any way release the Supplier from any warranty or other obligations under this Contract.





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### 9. Packing

- 9.1 The Supplier shall provide such packing of the Goods (hardware & software items) as is required to prevent their damage or deterioration during transit to their final destination. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the Purchaser.

### 10. Delivery and Documents

- 10.1 Delivery of the Goods (hardware & software items) shall be made by the Supplier in accordance with the terms which shall be specified in the Schedule of Requirements.
- 10.2 For purposes of the Contract, DDP trade term is used to describe the obligations of the parties which means price inclusive of applicable taxes, transportation & delivery charges, insurances & warranties, if any, etc.

### 11. Insurance

- 11.1 The Goods supplied under the Contract shall be delivered duty paid (DDP) under which risk is transferred to the buyer after having been delivered, hence insurance coverage is seller's responsibility.

### 12. Transportation

- 12.1 The Supplier is required under the Contract to transport the Goods (hardware & software items) to a specified place of destination within the Purchaser's country, transport to such place of destination in the Purchaser's country, including insurance and storage, as shall be specified in the Contract, shall be arranged by the Supplier, and related costs shall be included in the Contract Price.

### 13. Incidental Services

- 13.1 The Supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC: a. performance or supervision of on-site assembly and/or start-up of the supplied Goods; b. furnishing of tools required for assembly and / or maintenance of the supplied Goods; c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods; d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and e. training of



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the Procuring agency's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods. 28

13.2 Prices charged by the Supplier/fabricator for incidental services, if not included in the Contract Price for the Goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged for other parties by the Supplier for similar services.

### 14. Spare Parts

14.1 As specified in SCC, the Supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:

- (a) such spare parts as the Procuring agency may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under the Contract; and
- (b) in the event of termination of production of the spare parts:
  - (i) advance notification to the Procuring agency of the pending termination, in sufficient time to permit the Procuring agency to procure needed requirements;
  - (ii) following such termination, furnishing at no cost to the Procuring agency, the blueprints, drawings, and specifications of the spare parts, if requested

### 15. Warranty

15.1 The Supplier warrants that the Goods (hardware & software items) supplied under the Contract are original, new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the Purchaser's specifications) or from any act or omission of the Supplier, that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination.

15.2 This warranty shall remain valid for Minimum (01) Year after the Goods or any Fabricated portion/items thereof as the case may be, have been delivered to and accepted at the final destination indicated in the Contract.

15.3 The Purchaser shall promptly notify the Supplier in writing of any claims arising under this warranty.

15.4 Upon receipt of such notice, the Supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective Goods or parts thereof, without costs to the Purchaser.



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15.5 If the Supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, within a reasonable period, the Purchaser may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Purchaser may have against the Supplier under the Contract.

### 16. Payment

16.1 The method and conditions of payment to be made to the FABRECTOR/MANUFACTURER /Supplier under this Contract shall be specified in SCC.

16.2 The Supplier's request(s) for payment shall be made to the Purchaser in writing, accompanied by a GST invoice describing, as appropriate, the Goods delivered and Services performed and upon fulfillment of other obligations stipulated in the Contract.

16.3 Payments shall be made promptly by the procuring entity/ Purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the FABRECTOR/MANUFACTURER Supplier.

- (i) Must be submitted along with the Invoice. In case, GST is not applicable, the Supplier shall provide the documentary evidence to the said effect.
- (ii) Income/withholding tax shall be deducted at source as per applicable taxation laws, while making the payments.
- (iii) All payments to the FABRECTOR/MANUFACTURER shall be made as per following schedule, upon satisfactory completion of delivery and fulfillment of documentary and Codal formalities: -
- (iv) **Seventy 70%** of the lump-sum contract cost shall be made on submission of supply, installation & commissioning of all the Goods (hardware & software items) including ancillary services required for the up-gradation of Call Centre according to the agreed Solution and their acceptance through Physical Verification by the Purchaser.
- (v) **Twenty (20) percent** of the lump-sum contract cost shall be made upon completion of testing of the installed solution complete in all respect and their approval through Physical



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Verification by the Purchaser.

- (vi) **Ten (10) percent** of the lump-sum contract cost shall be made upon successful completion of all the Project and issuance of Completion of Certificate by the End User/Procurement Entity regarding up-gradation and its functioning/running.

16.4 The currency of payment is Pak. Rupees.

### 17. Prices

17.1 Prices charged by the Supplier for Goods and Services delivered and Services performed under the Contract shall not vary from the prices quoted by the Supplier in its bid, with the exception of any price adjustments authorized in SCC or in the Purchaser's request for bid validity extension, as the case may be.

### 18. Change Orders

18.1 The Purchaser may at any time, by a written order given to the Supplier pursuant to GCC Clause 21, make changes within the general scope of the Contract in any one or more of the following:

- (a) designs, or specifications of the Goods & services to be provided under the Contract;
- (b) the method of packing;
- (c) The place of delivery.
- (d) The service to be provided by the supplier.

18.2 If any such change causes an increase or decrease in the cost of, or the time required for, the Supplier's performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price or delivery schedule, or both, and the Contract shall accordingly be amended. Any claims by the Supplier for adjustment under this clause must be asserted within thirty (30) working days from the date of the Supplier's receipt of the Purchaser's change order.

### 19. Contract Amendments

19.1 No variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.

### 20. Assignment

20.1 The Supplier shall not assign, in whole or in part, its obligations to perform under this Contract.



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- 21. Subcontracts**
- 21.1 The Supplier shall notify the Procuring agency in writing of all subcontracts awarded under this Contract if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the Supplier from any liability or obligation under the Contract.
- 21.2 Subcontracts must comply with the provisions of GCC Clause 3.
- 22. Delays in the Supplier's Performance**
- 22.1 Delivery of the Goods and performance of Services shall be made by the Supplier in accordance with the time schedule prescribed by the Purchaser in the Schedule of Requirements.
- 22.2 If at any time during performance of the Contract, the Supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the Goods and performance of Services, the Supplier shall promptly notify the Purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, the Purchaser shall evaluate the situation and may at its discretion extend the Supplier's time for performance, with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of Contract.
- 22.3 Except as provided under GCC Clause 17, a delay by the Supplier in the performance of its delivery obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to GCC Clause 15, unless an extension of time is agreed upon pursuant to GCC Clause 14.2 without the application of liquidated damages.
- 23. Liquidated Damages**
- 23.1 Subject to GCC Clause 17, if the Supplier fails to deliver any or all of the Goods or to perform the Services within the period specified in this Contract, the Purchaser shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in SCC of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in SCC. Once the maximum is reached, the Purchaser may consider termination of the Contract pursuant to GCC Clause 16.
- 24. Termination for Default**
- 24.1 The Purchaser, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate this Contract in whole or in part:
- (a) if the Supplier fails to deliver any or all of the Goods within the period(s) specified in the respective –Supply Order‖ which shall be issued from to time to time under this Contract, or



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within any extension thereof granted by the Purchaser pursuant to GCC Clause 14.2; or

- (b) If the Supplier fails to perform any other obligation(s) under the Contract.
- (c) If the Supplier, in the judgment of the Purchaser has engaged in corrupt and fraudulent practices in competing for or in executing the Contract.

For the purpose of this clause:

-corrupt and fraudulent practices includes the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official or the Supplier or contractor in the procurement process or in contract execution to the detriment of the procuring agencies; or misrepresentation of facts in order to influence a procurement process or the execution of a contract, collusive practices among bidders (prior to or after bid submission) designed to establish bid prices at artificial, non-competitive levels and to deprive the procuring agencies of the benefits of free and open competition and any request for, or solicitation of anything of value by any public official in the course of the exercise of his duty.

24.2 In the event the Purchaser terminates the Contract in whole or in part, pursuant to GCC Clause 16.1, the Purchaser may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Purchaser for any excess costs for such similar Goods or Services. However, the Supplier shall continue performance of the Contract to the extent not terminated.

### **25. Force Majeure**

25.1 Notwithstanding the provisions of GCC Clauses 14, 15, and 16, the Supplier shall not be liable for forfeiture of its bid security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

25.2 For purposes of this clause, -Force Majeure means an event beyond the control of the Supplier and not involving the Supplier's



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Fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

### **26. Termination for Insolvency**

25.3 If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

26.1 The Procuring agency may at any time terminate the Contract by giving written notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Procuring agency.

### **27. Termination for Convenience.**

27.1 The Procuring agency, by written notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its Convenience. The notice of termination shall specify that termination is for the Procuring agency's convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.

27.2 The Goods that are complete and ready for shipment within thirty (30) days after the Supplier's receipt of notice of termination shall be accepted by the Procuring agency at the Contract terms and prices. For the remaining Goods, the Procuring agency may elect:

- (a). to have any portion completed and delivered at the Contract terms and prices; and/or
- (b). to cancel the remainder and pay to the Supplier an agreed amount for partially completed Goods and Services and for materials and parts previously procured by the Supplier.

### **28. Resolution of Disputes**

28.1 The Purchaser and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.

28.2 If, after thirty (30) days from the commencement of such informal negotiations, the Purchaser and the Supplier have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred for resolution to the formal mechanisms



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specified in SCC. These mechanisms may include, but are not restricted to, conciliation mediated by a third party, adjudication in an agreed manner and/or arbitration.

### **29. Governing Language**

29.1 The Contract shall be written in the language specified in SCC. Subject to GCC Clause 20, the version of the Contract written in the specified language shall govern its interpretation. All correspondence and other documents pertaining to the Contract which are exchanged by the parties shall be written in the same language.

### **30. Applicable Law**

30.1 The Contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan.

### **31. Notices**

31.1 Any notice given by one party to the other pursuant to this Contract shall be sent to the other party in writing or by cable, telex, or facsimile and confirmed in writing to the other party's address specified in SCC.

31.2 A notice shall be effective when delivered or on the notice's effective date, whichever is later.

## **Special Conditions of the Contract**

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

[Instructions for completing the Special Conditions of Contract are provided, as needed, in the notes in italics mentioned for the relevant SCC. Where sample provisions are furnished, they are only illustrative of the provisions that the Procuring agency should draft specifically for each procurement.]

### **1. Definitions (GCC Clause 1)**

GCC 1.1 (g)—The Procuring agency/ entity is:

GCC 1.1 (h)—The Procuring agency's country is:

GCC 1.1 (i)—The Supplier is:

### **Sample Provision**





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GCC 1.1 (j)—The Project Site is: [if applicable]

### **2. Country of Origin (GCC Clause 3)**

All countries and territories as indicated in Part Two Section VI of the bidding documents, -Eligibility for the Provisions of Goods, Works, and Services in Government-Financed Procurement.

### **Items to be Supplied & Agreed Unit Cost:**

[Ref: GCC clauses: 8, 12 & 17]

(I) the Fabricator/Manufacture/ Supplier shall provide to the procuring entity Purchaser the goods and services on the agreed price as mentioned in the Contract Agreement

(ii) Each Items supplied shall strictly conform to the Schedule of Requirements (Annex A) and to the Technical Specification (Annex B) prescribed by the Purchaser against each item

(iii) The cost is inclusive of all taxation and other costs associated with transportation and agreed incidental costs.

### **3. Performance Guarantee:**

[Ref: GCC Clause: 7]

(I) The Fabricator/Manufacture Supplier, within 07 days of signing of this contract, shall provide to the Purchaser a Performance Guarantee equivalent to 10% of the total Contract amount on the prescribed format as provided at Annex – D and in prescribed manner.

ii) Supplier's Bid Security already submitted with the Bid shall only be released upon satisfactory submission of a Performance Guarantee in accordance with sub-clause (I) above.

iii) Failure to submit a Performance Guarantee shall result into forfeiture of Bid Security and Cancellation of Contract.

IV) The Performance Bank Guarantee shall be released upon completion of one year free of cost, support and after sales services including all the warranties of hardware.

### **2. Inspections and Tests (GCC Clause 8)**



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GCC 8.6—Inspection and tests prior to shipment of Goods and at final acceptance are as follows.

### 3. Packing (GCC Clause 9)

Sample provision GCC 9.3—The following SCC shall supplement GCC Clause 9.2:

### 4. Delivery and Documents (GCC Clause 10)

#### Sample provision (DDP terms)

GCC 10.3—upon shipment, the Supplier shall notify the Procuring agency the full details of the shipment, including Contract number, description of Goods, quantity and usual transport document. The Supplier shall mail the following documents to the Procuring agency:

- i. copies of the Supplier's invoice showing Goods' description, quantity, unit price, and total amount;
- ii. original and two copies of the usual transport document (for example, a negotiable bill of lading, a non-negotiable sea waybill, an inland waterway document, an air waybill, a railway consignment note, a road consignment note, or a multimodal transport document) which the buyer may require to take the goods;
- iii. copies of the packing list identifying contents of each package;
- iv. insurance certificate;
- v. Manufacturer's or Supplier's warranty certificate;
- vi. inspection certificate, issued by the nominated inspection agency, and the Supplier's factory inspection report; and
- vii. Certificate of origin.

### 5. Insurance (GCC Clause 11)

GCC 11.1— The Goods supplied under the Contract shall be delivered duty paid (DDP) under which risk is transferred to the buyer after having been delivered, hence insurance coverage is sellers responsibility. Since the Insurance is seller's responsibility they may arrange appropriate coverage.

### 6. Incidental Services (GCC Clause 13)

#### GCC 13.1—Incidental services to be provided are:

[Selected services covered under GCC Clause 13 and/or other should be specified with the desired features. The price quoted in the bid price or agreed with the selected Supplier shall be included in the Contract Price.]

### 7. Spare Parts (GCC Clause 14)

GCC 14.1—Additional spare parts requirements are:

#### Sample provision



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GCC 14.1—Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spares for the Goods. Other spare parts and components shall be supplied as promptly as possible, but in any case within six (6) months of placing the order and opening the letter of credit.

### 8. Warranty (GCC Clause 15)

#### Sample provision

GCC 15.2—in partial modification of the provisions, the warranty period shall be \_\_\_\_\_ hours of operation or \_\_\_\_\_ months from date of acceptance of the Goods or (\_\_\_\_\_) months from the date of shipment, whichever occurs earlier. The Supplier shall, in addition, comply with the performance and/or consumption guarantees specified under the Contract. If, for reasons attributable to the Supplier, these guarantees are not attained in whole or in part, the Supplier shall, at its discretion, either:

(a). make such changes, modifications, and/or additions to the Goods or any part thereof as may be necessary in order to attain the contractual guarantees specified in the Contract at its own cost and expense and to carry out further performance tests in accordance with SCC 4,

Or

(b). pay liquidated damages to the Procuring agency with respect to the failure to meet the contractual guarantees. The rate of these liquidated damages shall be (\_\_\_\_\_).

### 9. Payments [Re: GCC Clause: 16]

#### Sample provision

GCC 16.1—the method and conditions of payment to be made to the Fabricator/Manufacturer/Suppliers under this Contract shall be as follows:

#### Payment for Goods supplied:

Payment shall be made in Pak. Rupees in the following manner:

- (i) The Procuring Agency/entity hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services, as specified in the Schedule of Requirements in accordance with the Price Schedule, the amount against the delivered goods and services or such other sum as may become payable under the provisions of this Contract.



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- (ii) A copy of General Sales Tax (‘GST’) Invoice showing the amount of sales tax, must be submitted along with the Invoice. In case, GST is not applicable, the Supplier shall provide the documentary evidence to the said effect.
- (iii) Income/withholding tax shall be deducted at source as per applicable taxation laws, while making the payments.
- (iv) All payments to the Supplier shall be made as per following schedule, upon satisfactory completion of delivery and fulfillment of documentary and Codal formalities: -

### **10. Prices (GCC Clause 17)**

#### **Sample provision**

GCC 17.1—Prices shall be adjusted in accordance with provisions in the Attachment to SCC. [To be inserted only if price is subject to adjustment.]

### **13. Penalties/ Liquidated Damages:**

[Ref: GCC Clause: 15]

- i) The time frame for delivery of goods and services for successful completion of the solution/project in all respect without penalty, shall be four months.
- ii) In case of late delay beyond the periods specified in the Schedule of Requirements and subsequent purchase order, a penalty @ 2% per month, 0.067% per day of cost of late delivered supply shall be imposed upon the supplier, up to maximum 10% of the contract value.

### **14 . Resolution of Disputes (GCC Clause 28)**

GCC 28.3—the dispute resolution mechanism to be applied pursuant to GCC Clause 28.2 shall be as follows:

In the case of a dispute between the Procuring agency and the Supplier, the dispute shall be referred to adjudication or arbitration in accordance with the laws of the Procuring agency’s country.

### **15. Governing Language (GCC Clause 29)**

GCC 29.1—The Governing Language shall be:



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### 16. Notices :( GCC Clause 31)

All assessments and procuring procedures i.e. receiving, opening and awarding etc. shall be governed by the Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Rules 2014 (Amended) .

#### **Annex – A**

The Schedule of Requirements (Specification)

### **Technical Specifications and Ancillary Services**

#### **a). Product Specifications.**

*(Detailed technical specifications, of the (goods) that shall be offered by the Supplier)*

#### **b). Testing/Verification Procedures**

- i. After delivery of Goods at the Purchaser's premises, the Purchaser shall inspect the quantity, quality, specifications of all items.
- ii. The Inspection Committee will carry out detailed physical examination of goods and can reject, any item if found not according to the approved/agreed technical specifications etc. Moreover, the Supplier will also be responsible to replace the same without incurring any liability towards Directorate General Health Services KP, Health Department

#### **c). Transportation/Delivery Requirements**

- i. The Supplier shall arrange such transportation of the Goods as is required to prevent their damage or deterioration during transit to their final destination and in accordance with the terms and manner that shall be prescribed in the Schedule of Requirement
- ii. All costs associated with the transportation including loading/unloading and road taxes shall be borne by the Supplier.
- iii. The delivery must be made at Directorate General Health Services KP, Health Department or as directed by the procuring entity within the specified time duly signed in the contract agreement/work order.



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