



KHYBER PAKHTUNKHWA HUMAN CAPITAL INVESTMENT PROJECT

HEALTH DEPARTMENT



PRE-CONFERENCE MEETING MINUTES FOR PROCUREMENT OF CONSULTANCY FIRM TO CONDUCT GEO TAGGING & REGISTRATION OF HEALTH CARE ESTABLISHMENTS IN KHYBER PAKHTUNKHWA THROUGH KP-HCIP

S.No	Firm Name	Request/Queries	Reply of PMU KP-HCIP
1	M/S Fincon	<p>Would we be getting any sort of data about the Health care establishments both registered and unregistered from KP health department and Health Care Commission?</p> <p>With regards to registration of unregistered private sector health care establishments, would you be providing any sort of information regarding the process of registrations, from which authority to get registered and the prerequisite required for the registration of HCEs?</p> <p>Is there any indicators or standards against which we will be identifying / evaluating unserved / underserved or over crowded areas with respect to HCEs?</p> <p>In the TORs it is mentioned that we have to restrict technical proposal to 20 pages excluding the annexures, and the methodology should be no more than 10 pages.</p> <p>a) The 20 pages for technical proposal is inclusive of the methodology part or do we get 20 pages for technical and 10 pages for methodology separately?</p> <p>b) In the case of a JV partner, would there be any flexibility in terms of increasing the page numbers for the Technical proposal? E.g, 20 pages for lead firm and</p>	<p>The data is provided now and mentioned in ToRs.</p> <p>The same question was addressed in pre-conference meeting referring that Khyber Pakhtunkhwa Healthcare commission (KP-HCC) is the relevant authority, the registration prerequisite are available on their website which shall be adopted. The same is available in revised ToRs.</p> <p>After threadbare discussion in the pre conference meeting, the procurement committee KP-HCIP in consultation with KP-HCC decided that this clause be removed.</p> <p>The technical proposal here means the methodology component only. The actual technical proposal along with financial proposal will be sought at later stage once the firm is shortlisted as per CQS (Consultant Qualification Selection) method. The methodology shall not be more than 20 pages excluding annexure.</p>



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		20 pages for JV Firm).	
		Is there any possibility of extending the duration of the assignment beyond 5 months? Can we be flexible in terms of the duration in our Methodology & Approach?	In order to cater it was discussed that the firm/s will provide district wise approach to carry out this activity. The timeline for whole of Khyber Pakhtunkhwa HCEs extended from 5 months to 7 months, starting from November 2022. Moreover it will be at sole discretion of KP-HCIP to alter/vary numbers and geographic allocation of districts to be selected.
		Apart from Tech 1- Tech 8, do we have to follow the FORM 1, 2 and 3 given in the Appendix 1 in the TORs?	The ToRs are revised now inline with the CQS method as per world bank procurement regulation, wherein there is no need to submit technical proposal at the EOI stage and sought later. However the firms shall be bound to submit their EOI as per requirements (ToRs) mentioned to facilitate the process of shortlisting.
		Enumerators CVs are required with the proposal?	Enumerators are non key experts and at this stage their CVs are not required. However once selected the firm shall be bound to ensure the fulfillment of minimum eligibility and qualification criteria as per ToRs.
2.	M/S The Urban Unit P&D Board through Sr. Chief/ GM (BD)	<p>We (Urban Unit) are waiting for your reply pls.</p> <p>1. As per TORs downloaded from your website, you requires to submit documents as follows: Applicant shall submit their EOI Application in the Forms provided in Appendix-1 and in line with the other instructions mentioned in this EOI document. B. EOI Application shall consist of the following document: I. Details of Applicant as per Form-1</p>	<p>1. As per World Bank procurement regulations, CQS method is adopted wherein a more in depth assessment of firms is required at the time of shortlisting than routine method. Therefore methodology, CVs of key expert and work schedule plan is sought. Moreover the remaining technical proposal and financial proposal will be sought only from the top ranked firm in the shortlisted firms</p>



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		<p>II. Net Worth & Turnover as per Form-2 III. Details of Relevant Experience as per Form-3 IV. Comments & Suggestion on TORs from Bidders Form-4 V. JV agreement as per Form-5 VI. Conflict of Interest Form-6 (To be submitted on Judicial Stamp Paper of worth 100/- PKR)</p> <p>2. Do you require just above Forms or anything else. ? As, TORs of the subject project also includes "<u>Section 3: Technical Proposal Standard Formats</u>" (page 13). It is confusing. At Page # 20 you also asked to submit Tech Forms, including Methodology, Financial etc.</p>	<p>for further contract negotiation as per World Bank procurement regulation. The revised format for submission of EOI is re-uploaded on health department official website. 2. As elaborated in the preceding paras.</p>
3.	M/S Mariana Sousa	<p>Dear Sir/Madam,</p> <p>Following the request for Expressions of Interest for the assignment “FOR PROCUREMENT OF CONSULTANCY FIRM TO CONDUCT GEO TAGGING & REGISTRATION OF HEALTH CARE ESTABLISHMENTS IN KHYBER PAKHTUNKHWA THROUGH KP-HCIP”- D680-PK, the firm <i>KWL - Sistemas de Gestão da Qualidade, Lda.</i> as leader of the consortium between <i>KWL - Sistemas de Gestão da Qualidade, Lda.</i> + <i>CH Business Consulting S.A.</i> + <i>CH Academy – Gestão de Capital Humano, Lda.</i> present the attached document confirming our intention to send a Proposal if invited to.</p>	<p>1. As per World Bank procurement regulations, CQS method is adopted wherein a more in depth assessment of firms is required at the time of shortlisting than routine method. Therefore methodology, CVs of key expert and work schedule plan is sought. Moreover the remaining technical proposal and financial proposal will be sought only from the top ranked firm in the shortlisted firms for further contract negotiation as per World Bank procurement regulation. The revised format for submission of EOI is re-uploaded on health department official website. Therefore complete EOI as per requirement (ToRs and REOI) will be mandatory to consider your intent.</p>



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Note: There are some other questions being asked telephonically for clarification of ToRs as well as the KP-HCIP in consultation with KP-HCC considers it necessary to explicitly elaborate and make part of pre conference meeting minutes as well as ToRs, i.e.

1. The firms after collecting the requisite data of HCEs from field as per requirement shall be bound to enter the same on KP-HCC website.
2. Almost all firms requested during pre conference meeting to extend the date of submission of EOI. In order to ensure the provision of responsive EOIs as per requirement, the committee unanimously decided to extend the date of opening till 10th of October 2022 (at 2:00 PM) instead of 3rd October 2022.
3. In order to ensure timely, efficiently and complete enlistment/ registration of HCEs, the committee unanimously decided to add the following clauses/ conditions;
 - a. If firm fail to complete the task within due course of time so shall be penalized accordingly by deducting their fee.
 - b. If at any stage it comes to the knowledge of KP-HCIP that the enumerators of firm failed to collect data of all HCEs, the firm shall be penalized accordingly.
 - c. If at any stage it comes to the knowledge of KP-HCIP that the enumerators of firm is found indulged in any sort of unethical, immoral or unprofessional activities , the firm shall be penalized accordingly.
4. The firm shall be bound to provide micro plan of each GIS activity, at later stage and not part of their EOI.
5. Approval/ NOC/ Permissions regarding execution of activity shall be the responsibility of firm however the PMU shall be bound to facilitate in a professional manner to avoid delays.
6. It was discussed to not compromise the spirit of competitiveness by adding restrictive conditions e.g. KPRA registration etc. therefore in consultation with bank team is was unanimously decided that if a firm lacks KPRA registration and the rest of the conditions are fulfilled and is in position to be negotiated for contract, the firm shall not be rejected just merely for non availability of KPRA registration rather will be directed to ensure registration with KPRA in relevant category before signing of the contract.