



KHYBER PAKHTUNKHWA HUMAN CAPITAL INVESTMENT PROJECT, HEALTH DEPARTMENT



PRE-BID/CONFERENCE MEETING MINUTES- KHYBER PAKHTUNKHWA HCIP HEALTH SECTOR -

Hiring of a Consulting Firm for the Communications Strategy Implementation

S#	Query	Replies of PMU KP-HCIP
	<ol style="list-style-type: none">1. In "3. Main deliverable", bullet number 4 suggests geo-tagging of each health facility particularly capturing different status of interventions, is not available in the deliverable list shared in the ToRs. It is suggested to include the bullet number 4 of the main deliverables in the deliverable list in table provided because it can not be clubbed with any other deliverable2. Intervention areas (districts and implementation area) should be clearly specified in the ToR.3. The ToRs shall clarify that the agreement shall be consulting or non-consulting basis (The number of printing material can be further clarified)4. The team composition is not realistic and is suggested to be kept open for proposal by the consultant, as different strategies required different human resource and skill sets5. How to do calculations for Financial Proposal?	<ol style="list-style-type: none">1. The coordinates of health facilities are already available with PMU and can be provided if required.2. The intervention district will be 20<ol style="list-style-type: none">a. 158 healthcare facilities of 16 Flood affected districts i.e. Abbottabad, Charsadda, Chitral Lower, Chitral Upper, D.I. Khan, Dir Lower, Dir Upper, Karak, Kohistan Lower, Kohistan Upper, Kolai Palas, Kurram Upper, Lakki Marwat, Nowshehra, Shangla, Swat and Tank.b. 195 healthcare facilities of 04 project districts i.e Peshawar, Nowshehra, Swabi and Haripur.3. Its consulting services and the selection criteria will be 65:35 i.e. 65% technical and 35% Financial4. As mentioned in RFP, firms if considered appropriate can quote staff as per their need, however, as discussed in pre-bid meeting the key staff shall remain same.5. Financial Proposal:<ol style="list-style-type: none">1. The financial proposal shall be in accordance to Fin Forms as per RFP.2. For Remuneration purpose the key staff is already given in this RFP along with staff in put days.3. If in case non-key experts is required by the firm, the firm can quote the same and it shall be part of the firm's financial proposal (if they considered it necessary to be part of their implementation strategy). Otherwise, other than the financial proposal, no additional payment would be considered eligible.



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		<ol style="list-style-type: none">4. For Reimbursable purpose the information is provided at para 3 above, the firm shall offer for all the items mentioned in the table of para 03; however, for financial proposal score purposes the firm may consider the following things on the basis of which the reimbursable part in financial proposal will be covered.5. For financial calculations of reimbursable purpose, minimum 100 copies of report to be considered.6. Beyond this, if the firm consider important, they can add their costing. Any finances required to achieve deliverables as per RFP, if not added in the financial proposal shall be part of the firm's financial proposal and no additional cost shall be paid to firm after contract award but as per their Financial Proposal.
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The revised RFP is already emailed to all shortlisted firms and is uploaded on health department official website.

PRE-BID/CONFERENCE MEETING SAMPLES